

## **MKsc Reschedule Policy**

The Milwaukee Kickers must be informed of all game cancellations. You will be responsible for paying referees if teams do not show up and the Milwaukee Kickers were not contacted 48 hours prior to the scheduled game.

Games may not be moved to a different location without approval from Chris McCormick at the Milwaukee Kickers office. The assigned home teams are responsible for the communication and arrangements on cancelled and rescheduled games.

All reschedule game requests must be made at least five days prior to the potential new game date. For example, to reschedule a game on a Saturday, it must be approved by Monday of that week; Sunday, Tuesday of that week, and so on.

### **To reschedule a game:**

Step 1 – Talk to your opponent and agree upon two or three dates and times that work for both teams.

Step 2 – Email your request to [Chris McCormick](mailto:ChrisM@mksc.org), the Milwaukee Kickers' field scheduler. Please include all of the original game information (date, time, field, league and opponent) and the suggested new game information in order of preference.

[ChrisM@mksc.org](mailto:ChrisM@mksc.org)

414-375-1153

Step 3 – Chris will review the reschedule options and notify you if the reschedule is approved or not.

Step 4 - Once the game is approved, the Milwaukee Kickers will update the schedule and take care of all appropriate referee assignments.

**NOTE:** If your team participates in the State League or the SECL, you must receive approval from Patrick Hodgins before cancelling a game and making reschedule arrangements. Chris McCormick can make field arrangements for the rescheduled game, but the schedules will not be updated with new game details until the State Office has approved the change. If a game is cancelled due to weather/field conditions, approval from Patrick is not necessary.

