

# 2019 Kohl's Spring Rec

## Coach/Manager Check-in List



A team representative must stop at Registration to check-in the team before the first game. It is best to do this about **20-30 minutes before the start of the team's first game**. Registration will be located inside our indoor facility and will be open at least one hour before first games begin each day.

The items needed to check a team in:

- A copy of your official state approved roster
  - Milwaukee Kickers Soccer Club teams do not have to provide a copy of their roster. It will be provided for you.
- A copy of the completed Guest Player Form (if needed)
  - All players must be listed on the team's roster or be registered as a guest player.
  - Participating players must be affiliated with a soccer club and currently be fully registered.
  - Guest players must be the correct age for the team they are playing with. A younger player can "play up".
  - If a guest player is from another club (outside of MKsc), the Guest Player Form for that player must be completed by someone from that club.
  - Teams are limited to 4 Guest Players.
- Wisconsin Youth Soccer Association Liability Release Medical Consent Forms for EVERY participating player.
  - MKsc teams are exempt from this and do not have to bring these forms.
- A Permission to Travel form for out of state teams as required by your organization.
- Hotel Registration Form if applicable.

Please share these reminders with all participants:

- Parking will be \$5.00 per vehicle for the event with unlimited re-entry.
- Park only in designated, lined parking spots. Illegally parked cars can block the flow of traffic and create dangerous situations. Vehicles will be ticketed and/or towed if there is a problem.
- We are a dog friendly environment. However, we ask that you have your pet on a leash and clean up after him/her.

All necessary forms and information can be found in the tournament section of our website, [www.mksc.org](http://www.mksc.org).

Please contact Dawn Urban, Tournament Director with any questions at [DawnU@mksc.org](mailto:DawnU@mksc.org) or 414-375-1152.